

ERNIE WIPF  
CHAIR

CANDACE HORSLEY  
VICE-CHAIR

THERESA MCNERLIN  
DIRECTOR

DARWIN DICK  
DIRECTOR

BRADLEY BEST  
DIRECTOR

UKIAH VALLEY SANITATION DISTRICT SPECIAL MEETING  
**MONDAY June 12, 2023 AT 12:00PM**

LOCATION:

DISTRICT'S MEETING ROOM - 151 LAWS AVE., UKIAH, CA 95482

AND

THE PUBLIC MAY ALSO VIEW VIA ZOOM

Call in number: 1-669-900-6833

Meeting ID: 891-8762-6799

Zoom Link: <https://us02web.zoom.us/j/89187626799>

*The Board welcomes participation in the Board meetings. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes. If you choose not to observe the meeting via Zoom and wish to make a comment on a specific agenda item, please submit your comment via email to the Board Secretary at [aa@uvsd.org](mailto:aa@uvsd.org) at least one hour before the meeting. All public comments submitted to the Board Secretary will be read verbatim for up to 3 minutes.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, then please contact the Board Secretary at 707-462-4429. Requests must be made as early as possible, and at least one-full business day before the start of the meeting. The times indicated for agenda items are estimated and the Board reserves the right to address items either earlier or later than scheduled.*

**1. CALL TO ORDER**

**2. APPROVAL OF BOARD MEETING MINUTES**

- April 12, 2023 Regular Meeting
- May 24, 2023 Special Meeting

**3. CONSENT CALENDAR**

- Check Register for May 2023
- LAIF Statement for April 2023 and May 2023
- Unaudited Monthly Financial Statements

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**4. OLD BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION RE: Approve Inclusion of \$1.65 Million in the District's Fiscal Year 2023-24 Budget for Its Share of Costs to Install the Joint City-District Capital Items of Screw Press and Suspended Air Flotation Device at the City Wastewater Treatment Plant

Recommended Action: Discuss and approve inclusion of \$1.65 million in the District's Fiscal Year 2023-24 Budget for its share of costs to install the joint City-District capital items of screw press and suspended air flotation device at the City wastewater treatment plant.

**5. NEW BUSINESS**

None

**6. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF**

- a) General Manager Report of Ongoing District Activities
- b) ESSU Statistics Report
- c) Staff Report
- d) Report on JPA
- e) Directors' Reports
- f) Letters Received or Sent
- g) Announce Next Regular Meeting - July 12, 2023

**7. ADJOURNMENT**

## **UVSD April 12, 2023 Regular Board Meeting Minutes**

- 1. CALL TO ORDER** by Chair Wipf at 6:03pm. Roll call by Chelsea Teague—Chair Wipf, Vice Chair Horsley, Director Dick, Director Best present and attending in person (Director McNerlin arrived after Approval of the Agenda).

- 2. APPROVAL OF THE AGENDA**

Motion to approve the agenda was made by Director Dick and seconded by Director Best. No public comment. Motion carried unanimously.

- 3. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS**

No public comment.

- 4. APPROVAL OF MARCH 8, 2023 BOARD MEETING MINUTES**

No public comment. Motion to approve the March 8, 2023 Board Meeting Minutes was made by Director McNerlin and seconded by Director Dick. Motion carried unanimously.

- 5. CONSENT CALENDAR**

- A. Check Register for March 2023**
- B. LAIF Statement for March 2023**
- C. Unaudited Monthly Financial Statements**

Board discussion. No public comment. Motion to approve the Consent Calendar was made by Director McNerlin and seconded by Director Best. Motion carried unanimously.

- 6. OLD BUSINESS**

None

- 7. NEW BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION RE: ADOPTION OF POLICY 7030—INVESTMENT POLICY**

**Recommended Action: Discuss and possibly adopt Investment Policy.**

The Board discussed the Investment Policy and did not delegate day-to-day investment decision-making authority to a Treasurer or other individual. The Board did not think this was necessary given that there is no current intention to purchase individual securities (i.e., District funds will only be invested in LAIF or CAMP). Therefore, the Board retained its responsibility for the management and oversight of the investment program and confirmed that the Board would continue to receive monthly LAIF and CAMP reports. After the

discussion, a motion was made by Vice Chair Horsley and seconded by Director McNerlin to adopt Policy 7030—Investment Policy. No public comment. Motion carried unanimously.

**B. DISCUSSION AND POSSIBLE ACTION RE: JOINING CALIFORNIA ASSET MANAGEMENT PROGRAM (CAMP) AS AN INVESTOR, ADOPT RESOLUTION AUTHORIZING INVESTMENT IN CAMP, AND DIRECTING STAFF ON INVESTING OF FUNDS IN CAMP POOL AND CAMP TERM**

**Recommended Action: Discuss, adopt Resolution authorizing investment in CAMP, and direct staff regarding investments in CAMP Pool and CAMP Term programs.**

The Board discussed joining CAMP as an Investor and agreed to investing approximately \$5.3 million in the liquid CAMP Pool program and approximately \$6 million in the CAMP Term program structured as a laddered portfolio with the longest maturity at 365 days. The Board discussed investing more funds in the highest yielding maturity date and delegated authority to Chair Wipf and the General Manager to select the CAMP Term maturities accordingly once the District's account was set up. After the discussion, a motion was made by Vice Chair Horsley and seconded by Director McNerlin to adopt the Resolution authorizing investment in CAMP. No public comment. Motion carried unanimously.

**C. DISCUSSION AND POSSIBLE ACTION RE: EXPANDING ACCOUNTING SERVICES WITH CLA**

**Recommended Action: Direct staff to execute amended contract with CLA to expand accounting services.**

After discussion, a motion was made by Director McNerlin and seconded by Director Best to execute the amended contract with CLA to expand accounting services. No public comment. Motion carried unanimously.

**8. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF**

- A. No General Manager Report given.
- B. ESSU Statistics Report attached.
- C. No Staff Report given.
- D. Director McNerlin gave a report on the JPA.
- E. Vice Chair Horsley reported that she is now on the LAFCO Board.
- F. No letters received/sent.
- G. Next Regular Meeting—May 10, 2023

**9. ADJOURNMENT – Meeting adjourned at 7:16pm.**

## UVSD May 24, 2023 Special Board Meeting Minutes

1. **CALL TO ORDER** by Chair Wipf at 6:03pm. Roll call by Mark DeMeulenaere—Chair Wipf, Vice Chair Horsley, Director McNerlin, Director Dick, and Director Best present and attending in person.

### 2. NEW BUSINESS

**A. DISCUSSION AND POSSIBLE ACTION RE: 1) CONSIDER CHANGING DELINQUENCY THRESHOLD FROM 6 MONTHS TO 60 DAYS FOR FUTURE FISCAL YEARS AND 2) CONSIDER, BY MOTION, WAIVING THE ASSESSMENT OF PENALTIES FOR DELINQUENT SEWER SERVICE CHARGES FOR THE CURRENT FISCAL YEAR.**

**Recommended Action: 1) Provide feedback regarding a change in the definition of “delinquency” and provide direction to staff on whether to bring back and amend Ordinance No. 13 and 2) By motion, waive penalties for delinquent charges for the current fiscal year.**

Recommended Action #1: After discussion, a motion was made by Board Vice Chair Candace Horsley and seconded by Director McNerlin for staff to bring back an amended draft of Ordinance 13 including modifying the delinquency threshold. No public comment. Motion carried unanimously.

Recommended Action #2: After discussion, a motion was made by Board Vice Chair Candace Horsley and seconded by Director McNerlin to waive penalties for delinquent charges for the current fiscal year. No public comment. Motion carried unanimously.

**B. DISCUSSION AND POSSIBLE ACTION RE: APPROVE \$2,169,000 IN ADDITIONAL COSTS FOR PACIFIC INFRASTRUCTURE TO INSTALL JOINT CITY-DISTRICT CAPITAL ITEMS OF SCREW PRESS AND SUSPENDED AIR FLOTATION AT THE WASTEWATER TREATMENT PLAN.**

**Recommended Action: Approve \$2,169,000 in additional costs for Pacific Infrastructure to install joint City-District capital items of screw press and suspended air flotation at the Wastewater Treatment Plant and direct staff to include in the Fiscal Year 2023-24 Capital Budget.**

After discussion, the Board made no motion on the Recommended Action and requested staff bring the item back to the Board after the Ukiah City Council has reviewed and approved the amended budget for the project. The Board requested more details on the project for their review and consideration and requested that City staff be present to answer any questions when this item is brought back. No public comment.

**3. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF**

**A. GENERAL COUNSEL REPORT**

Joanna Gin announced that she would be on maternity leave starting the end of June and that her colleague Ann Siprelle will cover during that time. Josh Nelson also remains available as Special Counsel when needed.

**4. ADJOURNMENT** – Meeting adjourned at 7:05pm.

## Ukiah Valley Sanitation District Check Detail May 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>2244</b>	<b>05/01/2023</b>	<b>City of Ukiah</b>	<b>1001 · UVSD Checking</b>		<b>-6,566.43</b>
Bill	3773	03/01/2023		6300 · Operating Expense Allocation	-6,566.43	6,566.43
TOTAL					-6,566.43	6,566.43
<b>Bill Pmt -Check</b>	<b>2245</b>	<b>05/01/2023</b>	<b>City of Ukiah</b>	<b>1001 · UVSD Checking</b>		<b>-6,042.93</b>
Bill	3863	03/27/2023		6300 · Operating Expense Allocation	-6,042.93	6,042.93
TOTAL					-6,042.93	6,042.93
<b>Bill Pmt -Check</b>	<b>2246</b>	<b>05/01/2023</b>	<b>City of Ukiah</b>	<b>1001 · UVSD Checking</b>		<b>-213,030.20</b>
Bill	042023	04/01/2023		6300 · Operating Expense Allocation	-213,030.20	213,030.20
TOTAL					-213,030.20	213,030.20
<b>Bill Pmt -Check</b>	<b>2247</b>	<b>05/01/2023</b>	<b>City of Ukiah</b>	<b>1001 · UVSD Checking</b>		<b>-213,030.20</b>
Bill	052023	05/01/2023		6300 · Operating Expense Allocation	-213,030.20	213,030.20
TOTAL					-213,030.20	213,030.20
<b>Bill Pmt -Check</b>	<b>2248</b>	<b>05/01/2023</b>	<b>Clifton Larson Allen, LLP</b>	<b>1001 · UVSD Checking</b>		<b>-7,000.00</b>
Bill	3650894	03/31/2023		5307 · Financial Review/Monthly Report	-7,000.00	7,000.00
TOTAL					-7,000.00	7,000.00
<b>Bill Pmt -Check</b>	<b>2249</b>	<b>05/01/2023</b>	<b>Kyocera</b>	<b>1001 · UVSD Checking</b>		<b>-189.53</b>
Bill	5522081	03/31/2023		5207 · Reproduction (prints & copies)	-189.53	189.53
TOTAL					-189.53	189.53
<b>Bill Pmt -Check</b>	<b>2250</b>	<b>05/01/2023</b>	<b>Mark DeMeulenaere</b>	<b>1001 · UVSD Checking</b>		<b>-1,968.75</b>
Bill	032023	03/31/2023		5305 · Financial & Managerial Support	-881.25	881.25
Bill	042023	04/30/2023		5305 · Financial & Managerial Support	-1,087.50	1,087.50
TOTAL					-1,968.75	1,968.75
<b>Bill Pmt -Check</b>	<b>2251</b>	<b>05/01/2023</b>	<b>RespecTech, Inc.</b>	<b>1001 · UVSD Checking</b>		<b>-407.59</b>
Bill	47543	03/30/2023		5209 · Information Technology-All	-407.59	407.59
TOTAL					-407.59	407.59
<b>Bill Pmt -Check</b>	<b>2252</b>	<b>05/01/2023</b>	<b>Tri-Cities</b>	<b>1001 · UVSD Checking</b>		<b>-284.70</b>
Bill	23030057...	03/31/2023		5201 · Telephone & DSL	-143.05	143.05
Bill	23040057...	04/30/2023		5201 · Telephone & DSL	-141.65	141.65
TOTAL					-284.70	284.70
<b>Bill Pmt -Check</b>	<b>2253</b>	<b>05/01/2023</b>	<b>Urban Futures, Inc.</b>	<b>1001 · UVSD Checking</b>		<b>-5,125.00</b>
Bill	1222-005	03/31/2023		5101 · Management - UFI	-5,125.00	5,125.00
TOTAL					-5,125.00	5,125.00
<b>Bill Pmt -Check</b>	<b>2254</b>	<b>05/01/2023</b>	<b>Willow Water District</b>	<b>1001 · UVSD Checking</b>		<b>-12,524.36</b>
Bill	170	03/31/2023		5102 · MSA - Willow	-11,763.04	11,763.04
Bill	543	04/01/2023		5203 · Office Rent	-463.00	463.00
				5204 · Office Utilities	-298.32	298.32
TOTAL					-12,524.36	12,524.36
<b>Bill Pmt -Check</b>	<b>2255</b>	<b>05/01/2023</b>	<b>Stedman Computer Solutions</b>	<b>1001 · UVSD Checking</b>		<b>-152.50</b>
Bill	1403060	01/06/2023		5209 · Information Technology-All	-10.00	10.00
Bill	1403129	01/31/2023		5209 · Information Technology-All	-10.00	10.00
Bill	1403207	03/01/2023		5209 · Information Technology-All	-112.50	112.50
Bill	1403281	03/31/2023		5209 · Information Technology-All	-10.00	10.00
Bill	1403344	04/30/2023		5209 · Information Technology-All	-10.00	10.00
TOTAL					-152.50	152.50

**Ukiah Valley Sanitation District**  
**Check Detail**  
**May 2023**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>2256</b>	<b>05/12/2023</b>	<b>USPS</b>	<b>1001 · UVSD Checking</b>		<b>-290.00</b>
Bill	04302023	04/30/2023		5205 · Postage	-290.00	290.00
TOTAL					-290.00	290.00
<b>Bill Pmt -Check</b>	<b>2257</b>	<b>05/12/2023</b>	<b>USPS</b>	<b>1001 · UVSD Checking</b>		<b>-3,000.00</b>
Bill	05.23	05/05/2023		1501 · Prepaid Postage	-3,000.00	3,000.00
TOTAL					-3,000.00	3,000.00
<b>Check</b>	<b>2258</b>	<b>05/11/2023</b>	<b>Rick Mayfield</b>	<b>1001 · UVSD Checking</b>		<b>-46.53</b>
				4001 · Residential Fees	-46.53	46.53
TOTAL					-46.53	46.53
<b>Check</b>	<b>2259</b>	<b>05/11/2023</b>	<b>Ryan or Jennifer Jackson</b>	<b>1001 · UVSD Checking</b>		<b>-86.47</b>
				4001 · Residential Fees	-86.47	86.47
TOTAL					-86.47	86.47
<b>Check</b>	<b>2260</b>	<b>05/11/2023</b>	<b>Mailea Pane</b>	<b>1001 · UVSD Checking</b>		<b>-18.93</b>
				4001 · Residential Fees	-18.93	18.93
TOTAL					-18.93	18.93
<b>Check</b>	<b>2261</b>	<b>05/11/2023</b>	<b>Zachary Cherney</b>	<b>1001 · UVSD Checking</b>		<b>-26.73</b>
				4001 · Residential Fees	-26.73	26.73
TOTAL					-26.73	26.73
<b>Check</b>	<b>2262</b>	<b>05/11/2023</b>	<b>Karla Fellin</b>	<b>1001 · UVSD Checking</b>		<b>-73.26</b>
				4001 · Residential Fees	-73.26	73.26
TOTAL					-73.26	73.26
<b>Check</b>	<b>2263</b>	<b>05/11/2023</b>	<b>James or Natalie</b>	<b>1001 · UVSD Checking</b>		<b>-60.07</b>
				4001 · Residential Fees	-60.07	60.07
TOTAL					-60.07	60.07
<b>Check</b>	<b>2264</b>	<b>05/11/2023</b>	<b>Joseph Hutzler</b>	<b>1001 · UVSD Checking</b>		<b>-39.40</b>
				4001 · Residential Fees	-39.40	39.40
TOTAL					-39.40	39.40
<b>Check</b>	<b>2265</b>	<b>05/11/2023</b>	<b>Atlas Vineyard Management</b>	<b>1001 · UVSD Checking</b>		<b>-100.00</b>
				4001 · Residential Fees	-100.00	100.00
TOTAL					-100.00	100.00
<b>Check</b>	<b>2266</b>	<b>05/11/2023</b>	<b>Karen Ramsey</b>	<b>1001 · UVSD Checking</b>		<b>-101.09</b>
				4001 · Residential Fees	-101.09	101.09
TOTAL					-101.09	101.09
<b>Bill Pmt -Check</b>	<b>2267</b>	<b>05/15/2023</b>	<b>Best Best &amp; Krieger LLP</b>	<b>1001 · UVSD Checking</b>		<b>-2,335.20</b>
Bill	964829	04/30/2023		5601 · General Counsel	-2,335.20	2,335.20
TOTAL					-2,335.20	2,335.20
<b>Bill Pmt -Check</b>	<b>2268</b>	<b>05/15/2023</b>	<b>Clifton Larson Allen, LLP</b>	<b>1001 · UVSD Checking</b>		<b>-15,500.00</b>
Bill	3717821	04/30/2023		5307 · Financial Review/Monthly Report	-15,500.00	15,500.00
TOTAL					-15,500.00	15,500.00



Ukiah Valley Sanitation District

Check Detail

May 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>2269</b>	<b>05/15/2023</b>	<b>Creative Technologies</b>	<b>1001 · UVSD Checking</b>		<b>-3,541.00</b>
Bill	8153	04/27/2023		5207 · Reproduction (prints & copies)	-2,546.00	2,546.00
Bill	8218	05/09/2023		5207 · Reproduction (prints & copies)	-995.00	995.00
TOTAL					-3,541.00	3,541.00
<b>Bill Pmt -Check</b>	<b>2270</b>	<b>05/15/2023</b>	<b>RespecTech, Inc.</b>	<b>1001 · UVSD Checking</b>		<b>-29.75</b>
Bill	4774	04/30/2023		5209 · Information Technology-All	-29.75	29.75
TOTAL					-29.75	29.75
<b>Bill Pmt -Check</b>	<b>2271</b>	<b>05/15/2023</b>	<b>Urban Futures, Inc.</b>	<b>1001 · UVSD Checking</b>		<b>-5,500.00</b>
Bill	1222-006	04/30/2023		5101 · Management - UFI	-5,500.00	5,500.00
TOTAL					-5,500.00	5,500.00
<b>Bill Pmt -Check</b>	<b>2272</b>	<b>05/15/2023</b>	<b>Willow Water District</b>	<b>1001 · UVSD Checking</b>		<b>-12,423.83</b>
Bill	171	04/30/2023		5102 · MSA - Willow	-11,763.04	11,763.04
Bill	544	05/01/2023		5203 · Office Rent	-463.00	463.00
				5204 · Office Utilities	-197.79	197.79
TOTAL					-12,423.83	12,423.83

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

May 26, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

UKIAH VALLEY SANITATION DISTRICT

GENERAL MANAGER  
 151 LAWS AVENUE, SUITE B  
 UKIAH, CA 95482

[Tran Type Definitions](#)

**Account Number:** 70-23-001

April 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/14/2023	4/13/2023	QRD	1727018	N/A	SYSTEM	76,502.56

**Account Summary**

Total Deposit:	76,502.56	Beginning Balance:	11,350,177.41
Total Withdrawal:	0.00	Ending Balance:	11,426,679.97

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

June 05, 2023

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[PMIA Average Monthly Yields](#)

UKIAH VALLEY SANITATION DISTRICT

GENERAL MANAGER  
 151 LAWS AVENUE, SUITE B  
 UKIAH, CA 95482

[Tran Type Definitions](#)

**Account Number:** 70-23-001

May 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/30/2023	5/25/2023	RW	1729899	N/A	WING-SEE FOX	-11,000,000.00

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	11,426,679.97
Total Withdrawal:	-11,000,000.00	Ending Balance:	426,679.97

**UKIAH VALLEY SANITATION DISTRICT**

**FINANCIAL STATEMENTS  
MONTH ENDED AND FISCAL YEAR TO DATE  
FEBRUARY 28, 2023**

Working Draft for  
Discussion Purposes  
Only

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Working Draft for  
Discussion Purposes  
Only

**UKIAH VALLEY SANITATION DISTRICT  
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MONTH ENDED AND FISCAL YEAR TO DATE FEBRUARY 28, 2023**

Basic Financial Statements

Fund Financial Statements

Statement of Net Position	1
Statement of Revenues, Expenses, and Changes in Fund Net Position	2
Selected Notes To The Financial Statements	3

Working Draft for  
Discussion Purposes  
Only

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT  
STATEMENT OF NET POSITION  
FEBRUARY 28, 2023**

**ASSETS**

Current Assets:

Cash and Investments	\$ 11,559,286
Accounts Receivable	1,100,503
Restricted Cash	1,494,663
Prepaid Expenses	1,315
Total Current Assets	<u>14,155,767</u>

Noncurrent Assets:

Capital Assets:

Depreciable, Net	28,030,243
Total Noncurrent Assets	<u>28,030,243</u>
Total Assets	<u>42,186,010</u>

**LIABILITIES**

Current Liabilities:

Accounts Payable	31,584
Accrued Interest	259,691
Customer Deposits Payable	41,400
Bonds Payable - Due in One Year	1,485,000
Total Current Liabilities	<u>1,817,675</u>

Long-Term Liabilities:

Bonds Payable - Due in More Than One Year	19,977,000
Total Long-Term Liabilities	<u>19,977,000</u>
Total Liabilities	<u>21,794,675</u>

**NET POSITION**

Net Investment in Capital Assets	6,568,243
Unrestricted	13,823,092
Total Net Position	<u>\$ 20,391,335</u>

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
MONTH ENDED AND FISCAL YEAR TO DATE FEBRUARY 28, 2023**

	Month Ended February 28, 2023	Fiscal Year to Date February 28, 2023
<b>OPERATING REVENUES</b>		
Charges for Services	\$ 448,377	\$ 3,526,028
Connection Fees	-	35,007
Total Operating Revenues	<u>448,377</u>	<u>3,561,035</u>
<b>OPERATING EXPENSES</b>		
Services and Supplies	27,514	249,641
Operating Expense Allocation - City of Ukiah	213,030	1,704,241
Legal Expense	2,613	15,071
Depreciation and Amortization	66,635	530,254
Total Operating Expenses	<u>309,792</u>	<u>2,499,207</u>
<b>OPERATING INCOME (LOSS)</b>	<u>138,585</u>	<u>1,061,828</u>
<b>NONOPERATING REVENUE (EXPENSES)</b>		
Taxes and Assessments	-	36,385
Interest Income	20	96,796
Interest and Bond Expense	(43,282)	(349,210)
Total Nonoperating Revenue (Expenses)	<u>(43,262)</u>	<u>(216,029)</u>
<b>CHANGE IN NET POSITION</b>	95,323	845,799
Net Position - January 31, 2023 and June 30, 2022	<u>20,296,012</u>	<u>19,545,536</u>
<b>NET POSITION - END OF PERIOD</b>	<u>\$ 20,391,335</u>	<u>\$ 20,391,335</u>

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.



**UKIAH VALLEY SANITATION DISTRICT  
SELECTED NOTES TO THE FINANCIAL STATEMENTS  
FISCAL YEAR TO DATE FEBRUARY 28, 2023**

**Ukiah Valley Sanitation District**

Selected Information

For the month ended and fiscal year to date February 28, 2023

The accompanying financial statements include the following departures from accounting principles generally accepted in the United States of America:

The financial statements omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America.

The financial statements omit all required supplementary information, such as management discussion and analysis as required by accounting principles generally accepted in the United States of America.

As of the quarter ended December 31, 2022, the District's actual operating expense allocation from the City of Ukiah was less than the budgeted operating expense allocation by \$164,508. The District has omitted this receivable from these financial statements.

The effects of these departures have not been determined.

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT**

**FINANCIAL STATEMENTS  
MONTH ENDED AND FISCAL YEAR TO DATE  
MARCH 31, 2023**

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Only

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**UKIAH VALLEY SANITATION DISTRICT  
STATEMENT OF NET POSITION  
MARCH 31, 2023**

**ASSETS**

Current Assets:

Cash and Investments	\$ 11,898,485
Accounts Receivable	1,051,311
Restricted Cash	501,976
Prepaid Expenses	3,404
Total Current Assets	13,455,176

Noncurrent Assets:

Capital Assets:

Depreciable, Net	27,963,608
Total Noncurrent Assets	27,963,608
Total Assets	41,418,784

**LIABILITIES**

Current Liabilities:

Accounts Payable	38,261
Accrued Interest	41,804
Customer Deposits Payable	42,200
Bonds Payable - Due in One Year	1,504,000
Total Current Liabilities	1,626,265

Long-Term Liabilities:

Bonds Payable - Due in More Than One Year	19,225,000
Total Long-Term Liabilities	19,225,000
Total Liabilities	20,851,265

**NET POSITION**

Net Investment in Capital Assets	7,234,608
Unrestricted	13,332,911
Total Net Position	\$ 20,567,519

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
MONTH ENDED AND FISCAL YEAR TO DATE MARCH 31, 2023**

	Month Ended March 31, 2023	Fiscal Year to Date March 31, 2023
<b>OPERATING REVENUES</b>		
Charges for Services	\$ 433,621	\$ 3,959,649
Connection Fees	28,118	63,125
Total Operating Revenues	<u>461,739</u>	<u>4,022,774</u>
<b>OPERATING EXPENSES</b>		
Services and Supplies	40,591	290,232
Operating Expense Allocation - City of Ukiah	213,030	1,917,271
Legal Expense	-	15,071
Depreciation and Amortization	66,635	596,889
Total Operating Expenses	<u>320,256</u>	<u>2,819,463</u>
<b>OPERATING INCOME (LOSS)</b>	<u>141,483</u>	<u>1,203,311</u>
<b>NONOPERATING REVENUE (EXPENSES)</b>		
Taxes and Assessments	-	36,385
Interest Income	76,505	173,301
Interest and Bond Expense	(41,804)	(391,014)
Total Nonoperating Revenue (Expenses)	<u>34,701</u>	<u>(181,328)</u>
<b>CHANGE IN NET POSITION</b>	176,184	1,021,983
Net Position - February 28, 2023 and June 30, 2022	<u>20,391,335</u>	<u>19,545,536</u>
<b>NET POSITION - END OF PERIOD</b>	<u>\$ 20,567,519</u>	<u>\$ 20,567,519</u>

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT  
SELECTED NOTES TO THE FINANCIAL STATEMENTS  
FISCAL YEAR TO DATE MARCH 31, 2023**

**Ukiah Valley Sanitation District**

Selected Information

For the month ended and fiscal year to date March 31, 2023

The accompanying financial statements include the following departures from accounting principles generally accepted in the United States of America:

The financial statements omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America.

The financial statements omit all required supplementary information, such as management discussion and analysis as required by accounting principles generally accepted in the United States of America.

As of the quarter ended March 31, 2023, the District's actual operating expense allocation from the City of Ukiah was less than the budgeted operating expense allocation by \$208,643. The District has omitted this receivable from these financial statements.

As of the quarter ended March 31, 2023, the District's capital expense allocation from the City of Ukiah was \$527,484. The District has omitted this payable from these financial statements.

The effects of these departures have not been determined.

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT**

**FINANCIAL STATEMENTS  
MONTH ENDED AND FISCAL YEAR TO DATE  
APRIL 30, 2023**

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**UKIAH VALLEY SANITATION DISTRICT  
STATEMENT OF NET POSITION  
APRIL 30, 2023**

**ASSETS**

Current Assets:

Cash and Investments	\$ 12,372,625
Accounts Receivable	1,047,699
Restricted Cash	501,978
Prepaid Expenses	2,497
Total Current Assets	<u>13,924,799</u>

Noncurrent Assets:

Capital Assets:

Depreciable, Net	27,896,973
Total Noncurrent Assets	<u>27,896,973</u>
Total Assets	<u>41,821,772</u>

**LIABILITIES**

Current Liabilities:

Accounts Payable	291,256
Accrued Interest	83,608
Customer Deposits Payable	43,700
Bonds Payable - Due in One Year	1,504,000
Total Current Liabilities	<u>1,922,564</u>

Long-Term Liabilities:

Bonds Payable - Due in More Than One Year	19,225,000
Total Long-Term Liabilities	<u>19,225,000</u>
Total Liabilities	<u>21,147,564</u>

**NET POSITION**

Net Investment in Capital Assets	7,167,973
Unrestricted	13,506,235
Total Net Position	<u>\$ 20,674,208</u>

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**UKIAH VALLEY SANITATION DISTRICT  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
MONTH ENDED AND FISCAL YEAR TO DATE APRIL 30, 2023**

	Month Ended April 30, 2023	Fiscal Year to Date April 30, 2023
<b>OPERATING REVENUES</b>		
Charges for Services	\$ 438,590	\$ 4,398,239
Connection Fees	30,546	93,671
Total Operating Revenues	<u>469,136</u>	<u>4,491,910</u>
<b>OPERATING EXPENSES</b>		
Services and Supplies	38,646	328,878
Operating Expense Allocation - City of Ukiah	213,030	2,130,301
Legal Expense	2,335	17,406
Depreciation and Amortization	66,635	663,524
Total Operating Expenses	<u>320,646</u>	<u>3,140,109</u>
<b>OPERATING INCOME (LOSS)</b>	<u>148,490</u>	<u>1,351,801</u>
<b>NONOPERATING REVENUE (EXPENSES)</b>		
Taxes and Assessments	-	36,385
Interest Income	3	173,304
Interest and Bond Expense	(41,804)	(432,818)
Total Nonoperating Revenue (Expenses)	<u>(41,801)</u>	<u>(223,129)</u>
<b>CHANGE IN NET POSITION</b>	106,689	1,128,672
Net Position - March 31, 2023 and June 30, 2022	<u>20,567,519</u>	<u>19,545,536</u>
<b>NET POSITION - END OF PERIOD</b>	<u>\$ 20,674,208</u>	<u>\$ 20,674,208</u>

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**UKIAH VALLEY SANITATION DISTRICT  
SELECTED NOTES TO THE FINANCIAL STATEMENTS  
FISCAL YEAR TO DATE APRIL 30, 2023**

**Ukiah Valley Sanitation District**

Selected Information

For the month ended and fiscal year to date April 30, 2023

The accompanying financial statements include the following departures from accounting principles generally accepted in the United States of America:

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As of the quarter ended March 31, 2023, the District's capital expense allocation from the City of Ukiah was \$527,484. The District has omitted this payable from these financial statements.

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Ukiah Valley Sanitation District  
151 Laws Avenue  
Ukiah, CA 95482

STAFF REPORT  
June 14, 2023

To: Board of Directors  
From: Wing-See Fox  
Meeting Date: June 14, 2023

Item #4A: Approve Inclusion of \$1.65 Million in the District's Fiscal Year 2023-24 Budget for Its Share of Costs to Install the Joint City-District Capital Items of Screw Press and Suspended Air Flotation Device at the City Wastewater Treatment Plant

**Background:**

The existing dewatering system at the City of Ukiah wastewater treatment plant is inefficient and in a state of disrepair. The City purchased two new pieces of equipment (a screw press and a suspended air flotation device) that will replace existing failing machinery at the plant that is becoming increasingly expensive to repair given the difficulty of sourcing parts. The two new pieces of equipment will work together to make a more efficient and mechanically less complex system, allowing for easier repair. The new system will also allow the elimination of (3) 40hp pumps, and (3) compressors.

The plant currently produces Class B biosolids which must be trucked to a landfill in Fairfield. This upgrade has the potential to eventually produce Class A biosolids that can be used in making fertilizer that could be used locally. Currently, nearly \$80,000 is spent annually as part of the Combined Sewer System operating costs for Ukiah Waste Solutions to pick up and dispose of the byproduct of this process. With the new system, future disposal costs will be reduced or eliminated.

The District's share of capital items is calculated according to the Operating Agreement each year and has been approximately 50% for the last 3 years. As part of the Fiscal Year 2021-2022 Budget, the Board approved a total budget of \$1.25 million (with the District's share at approximately \$625,000) for the purchase, installation, and indirect costs of a belt filter press (which was changed to a screw press) and a dissolved air flotation replacement (which was changed to a suspended air flotation device). \$17,970 was spent in Fiscal Year 2021-22 on soft costs for the project, and the District was invoiced its share. Since the project was delayed and not implemented in Fiscal Year 2021-22, the Board approved a total budget of \$1.56 million for this project (with the District's share at approximately \$780,000) as part of the Fiscal Year 2022-23 Budget. The City spent \$865,124 in Fiscal Year 2022-23 (which includes purchase of the equipment as well as additional soft costs), and staff expects that the District will be invoiced for its share (50.09%, or \$433,341) before the end of this fiscal year.

For installation of the purchased equipment, the City estimated a total cost of \$1.55 million. The City went out to bid and received three construction bids on March 16, 2023 (see attachment). The low bidder (Pacific Infrastructure) bid an amount of \$2.994 million. Unless extended, the bid will expire on June 16, 2023. At its June 7, 2023

Ukiah Valley Sanitation District  
151 Laws Avenue  
Ukiah, CA 95482

meeting, the City Council awarded the contract to Pacific Infrastructure for installation of the equipment in the amount of \$2.994 million and approved a 10% contingency (for a total of \$3.293 million). The City Council's approval is contingent on UVSD's approval of its share of the installation costs. Under the Operating Agreement for the Combined Sewer System Serving UVSD and the City, this capital improvement needs to be approved in writing before such costs are required to be shared. (Operating Agreement, section II.D.3.a.) If the parties do not agree to the shared costs for capital improvements that jointly benefit the City and District within 60 days, or a longer period agreed to by the parties, the parties must undergo dispute resolution. (Operating Agreement, section II.D.3.a(1).)

This item was discussed at the UVSD Special Board Meeting on May 24, 2023. The Board directed staff to bring the item back if and when the City Council approves the amended budget for these capital items. The Board also requested that City staff be available for questions when the Board considers this item again.

**Discussion:**

The installation of the screw press and the suspended air flotation device (including a 10% contingency) is over 2x what the City had estimated when initially budgeting for this project, driven by a much higher than expected installation cost. The City solicited and received three bids, including a responsive bid from Pacific Infrastructure that was \$241,714 lower than the bid received from Fort Bragg Electric and \$358,200 lower than the bid received from GSE Construction Co., Inc. The City Council approved a budget amendment for the installation of the equipment at its June 7, 2023 Council Meeting.

The District's share of joint capital items is projected to be 50% for Fiscal Year 2023-24, which would make the District's share of costs to install the equipment \$1.65 million. Given that replacement of the equipment is critical to the Combined Sewer System and is expected to increase efficiency as well as allow for future repair, staff recommends that the Board approve inclusion of \$1.65 million for the installation of the screw press and suspended air flotation device in its Fiscal Year 2023-24 Budget. Although a 10% contingency is being budgeted, the District will only be invoiced its share of amounts that are actually spent. Additionally, the District and the City will negotiate an indirect cost rate for this project in accordance with the City-District annual Budget Approval Agreement. The District's share of indirect cost will be included in the District's Fiscal Year 2023-24 Budget that will be presented to the Board for approval at the end of June.

**Recommended Action:**

Discuss and approve inclusion of \$1.65 million in the District's Fiscal Year 2023-24 Budget for its share of costs to install the joint City-District capital items of screw press and suspended air flotation device at the City wastewater treatment plant.

Ukiah Valley Sanitation District  
151 Laws Avenue  
Ukiah, CA 95482

**Attachment:**

- 1) City of Ukiah Agenda Summary Report and Attachments

Respectfully submitted,



WING-SEE FOX  
Interim District Manager





## AGENDA SUMMARY REPORT

**SUBJECT:** Consideration of Award of Bid to Pacific Infrastructure in the Amount of \$2,994,000 for the Thickening and Dewatering Improvements, Specification No.23-02 Contingent Upon Ukiah Valley Sanitation District Approval and Approval of Corresponding Budget Amendment.

**DEPARTMENT:** Water Resources

**PREPARED BY:** Seth Strader, Administrative Analyst

**PRESENTER:** Sean White, Water Resources Director

### ATTACHMENTS:

1. 2023-03-15 Minute Report
2. 23-02 Bid Tab
3. Pacific Infrastructure Bid Packet

**Summary:** Council will consider awarding a contract to Pacific Infrastructure in the amount of \$2,994,000 for the Thickening and Dewatering Improvements, Specification No.23-02 contingent upon Ukiah Valley Sanitation District Approval.

**Background:** On March 15, 2023, the City Council approved the plans, specifications and estimate for the Thickening and Dewatering Improvements at the March 15 meeting and directed staff to advertise for bids (Attachment 1).

The Thickening and Dewatering Improvements project is a series of systemic improvements to be constructed at the Wastewater Treatment Plant. In early 2022, the City purchased two new pieces of equipment that are to be installed as part of this project; a screw press and a suspended air flotation device. These two pieces of equipment are meant to replace existing failing machinery at the plant that is becoming increasingly expensive and difficult to repair. The two new machines will work together in making a more efficient and mechanically less complex system, allowing for easier maintenance and less frequent repair. This upgrade in equipment will eventually allow the production of a higher grade bio-solid that can be used in making fertilizer.

**Discussion:** The City received three (3) construction bids for this project (Attachment 2). Pacific Infrastructure was the lowest responsible bidder with a bid amount of \$2,994,000. A copy of Pacific Infrastructure's bid is provided (Attachment 3). A budget amendment of \$1,743,400 is requested. This will cover the existing budget shortfall and 10% contingency for the project. The Series 2022 Lease Revenue Bonds are planned to be used in lieu of sewer reserves as there are insufficient reserves available at this time due to existing sewer system improvement projects. While some of these bond funds were initially earmarked for sewer system improvements to coincide with street projects, the Thickening and Dewatering Improvements cannot be delayed any longer as the existing equipment is nearing its end of life and the scope of these sewer improvements may need to be scaled down. Additional funding sources have been pursued for the other projects, including a potential grant award later this month which will allow for the completion of the original scope of these projects.

All shared capital projects between the City and UVSD over \$200,000.00 are required to be approved by the UVSD Board. In developing the 22/23 Fiscal Year Budget, the UVSD Board approved the project on an estimated \$1.56 million budget to be split with the City. As the actual bids received were higher than anticipated, the additional funds required for the project must be approved by the Board. This item and its

additional funds are going to be presented to the UVSD board for review and possible approval on June 14, 2023. Contingent upon approval by the UVSD Board, Pacific Infrastructure will be awarded the bid.

---

**Recommended Action:** Award bid to Pacific Infrastructure in the amount of \$2,994,000 for the Thickening and Dewatering Improvements, Specification No.23-02, and Approval of Corresponding Budget Amendment with both actions contingent upon Ukiah Valley Sanitation District approval.

---

**BUDGET AMENDMENT REQUIRED:** Yes

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**CURRENT BUDGET AMOUNT:** 84027225.80100.18130: \$825,000.00, 84027225.80100.18248: \$725,000.00

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**PROPOSED BUDGET AMOUNT:** 84027225.80100.18130: \$3,293,400.00; 84027225.80100.18248; \$0

---

**FINANCING SOURCE:** Series 2022 Lease Revenue Bonds

---

**PREVIOUS CONTRACT/PURCHASE ORDER NO.:** N/A

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**COORDINATED WITH:** Mary Horger, Financial Services Manager; Tim Eriksen, Director of Public Works; Sean White, Director of Water and Sewer; and Jason Benson, Senior Engineer

---

**DIVERSITY-EQUITY INITIATIVES (DEI):**

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**CLIMATE INITIATIVES (CI):**

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**GENERAL PLAN ELEMENTS (GP):**

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Approved:   
Sage Sangiacomo, City Manager

**6. APPROVAL OF MINUTES****a. Approval of the Minutes for the March 1, 2023, Regular Meeting.**

**Motion/Second:** Sher/Duenas to approve Minutes of March 1, 2023, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, Crane, Dueñas, and Rodin. NOES: None. ABSENT: None. ABSTAIN: None.

**7. RIGHT TO APPEAL DECISION****8. CONSENT CALENDAR**

- a. Report of Disbursements for the Month of February 2023 - *Finance*.
- b. Council will Consider Authorizing the City Manager to Negotiate and Enter into a Five-Year Contract (COU No. 2223-178) with Borismetrics Inc. for an Amount Not to Exceed \$50,000/year to Assist Ukiah Electric Utility with Regulatory Compliance and Cost of Service, Market Analysis, and Rate Studies – *Electric Utility*.
- c. Consideration of Adoption of Resolution (2023-13) Approving Records Destruction for the Fire and Finance Departments, and Approval of Budget Amendment for City Clerk Contracted Services and Elections Account – *City Clerk*.
- d. Authorize the City Manager to Negotiate and Execute a Contract (COU No. 2223-179) with Online Solutions LLC (DBA CitizenServe) for the Purchase and Deployment of Electronic Permitting Software for the Planning, Building, Fire Prevention, and Code Enforcement Divisions of the Community Development Department – *Community Development*.
- e. Approval Notice of Completion for Ghilotti Construction Co. for the Dora Street Utility Improvement Project, and Direct the City Clerk to File the Notice of Completion with the County Recorder – *Public Works*.
- f. Approve the Plans and Specifications for Thickening and Dewatering Improvements, Specification 23-02, and Authorize Staff to Issue Bids – *Public Works*.
- g. Approve the Purchase (PO No. 47813) of Additional SCADA Software from E&M Electric & Machinery, Inc in the Amount of \$35,452.28 – *Public Works*.
- h. Adoption of Ordinance Adopting and Approving Ukiah Police Department Policy 708, Military Equipment Use Policy, in Compliance with California Assembly Bill No. 481 - *Police*.

## ORDINANCE NO. 1229

UNCODIFIED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH ADOPTING AND APPROVING UKIAH POLICE DEPARTMENT POLICY 708, MILITARY EQUIPMENT USE POLICY, IN COMPLIANCE WITH CALIFORNIA ASSEMBLY BILL NO. 481.

**Motion/Second:** Crane/Orozco to approve Consent Calendar Items 8a-8h, as submitted. Motion **carried** by the following roll call votes: AYES: Orozco, Sher, Crane, Dueñas, and Rodin. NOES: None. ABSENT: None. ABSTAIN: None.

**9. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

**Public Comment:** Larry Olsen, Mendocino County Tobacco Coalition – Tobacco Retail License Ordinance; Greg Hubbs – Senior housing safety policies.

## Bid Tabulation

Spec 23-02 THICKENING AND DEWATERING IMPROVEMENTS									
ITEM #	ITEM DESCRIPTION	QTY	UOM	Pacific Infrastructure Inc		Fort Bragg Electric		GSE Construction Co. Inc.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization/Demobilization	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 175,414.00	\$ 175,414.00	\$ 150,000.00	\$ 150,000.00
2	Workers Protection and Safety/Shoring	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 17,221.00	\$ 17,221.00	\$ 1,000.00	\$ 1,000.00
3	SAF System (Area 70)	1	LS	\$ 1,280,000.00	\$ 1,280,000.00	\$ 1,253,832.00	\$ 1,253,832.00	\$ 1,506,200.00	\$ 1,506,200.00
4	Dewatering System (Area 75)	1	LS	\$ 1,403,000.00	\$ 1,403,000.00	\$ 871,219.00	\$ 871,219.00	\$ 1,500,000.00	\$ 1,500,000.00
5	Cost for Temporary Dewatering Biosolids	100	Dry Tons	\$ 200.00	\$ 20,000.00	\$ 2,559.00	\$ 255,900.00	\$ 300.00	\$ 30,000.00
6	VFDS for Washwater Pumps	1	LS	\$ 65,000.00	\$ 65,000.00	\$ 422,271.00	\$ 422,271.00	\$ 70,000.00	\$ 70,000.00
7	VFDS for Primary Scum Pumps	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 197,777.00	\$ 197,777.00	\$ 65,000.00	\$ 65,000.00
8	Mobilization and Demobilization of Temporary Dewatering Equipment	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 42,080.00	\$ 42,080.00	\$ 30,000.00	\$ 30,000.00
	GRAND TOTAL				<b>\$ 2,994,000.00</b>		<b>\$ 3,235,714.00</b>		<b>\$ 3,352,200.00</b>

## CERTIFICATES AND DOCUMENTS

### BID SUBMITTAL CHECKLIST

The following is a checklist to assist you in your submission of your bid documents. Please make sure you include the following when submitting your bid documents to reduce the risk of having your bid rejected:

***Did you include?...***

- **Proposal (Page 35)** ✓
  - Unit prices filled out clearly.
  - Extended prices filled out clearly and calculated correctly
  - Total bid amount filled out clearly and calculated correctly
  - Sign the proposal, and provide complete information ✓
  - CLSB No. and expiration date ✓
  - Department of Industrial Relations Public Works Contractor Registration Number ✓
- **Fair Employment Practices Certification (Page 37)**
  - Filled out completely per instruction ✓
- **Worker's Compensation Certificate (Page 38)** ✓
  - Filled out completely per instruction
- **Certification of Non-Discrimination in Employment (Page 39)** ✓
  - Filled out completely per instruction
- **List of Proposed Subcontractors (Page 40)** ✓
  - Filled out completely per instruction
- **Statement of Experience (Page 41)** ✓
- **Signature of Bidder (Page 42)** ✓
  - Filled out completely per instruction
  - Authorized signature provided
- **Bidder's Bond (Page 43)** ✓
  - Filled out completely per instruction
- **Non-Collusion Affidavit (Page 45)** ✓
  - Filled out completely per instruction
  - Notarized
- **Addenda Issued** ✓
  - Check the City website for any addenda issued: [www.cityofukiah.com/purchasing](http://www.cityofukiah.com/purchasing).

**CITY OF UKIAH  
MENDOCINO COUNTY, CALIFORNIA**

**PROPOSAL**

**FOR  
THICKENING AND DEWATERING IMPROVEMENTS  
Specification No. 23-02**

The undersigned, as bidder,

declares that he or she has examined thoroughly all of the contract documents herein contained, that this proposal is made without collusion with any other person, firm or corporation and that all laws and ordinances relating to the interest of public officers in this contract have been complied with in every respect.

AND he or she proposes and agrees, if this proposal is accepted,

- 1) that he or she will contract with the City of Ukiah, Mendocino County, California, in the form of the copy of the agreement herein contained
  - a) to provide all necessary machinery, tools, apparatus and other means of construction;
  - b) to furnish all materials;
  - c) to provide all superintendence, overhead expenses and all labor and expenses of whatever nature necessary to complete the job in conformity with the specifications and drawings and other contract provisions herein or reasonably implied hereby or as necessary to complete the work in the manner and within the time named herein and according to the requirements and to the reasonable satisfaction of the City Engineer;
  - d) to pay all charges of freight transportation and hauling;
- 2) that he or she indemnifies the City against any loss or damage arising from any act of the undersigned as Contractor; and
- 3) that he or she will accept as full payment therefor the following sums:

## BIDDING SCHEDULE

In the case of any discrepancy between the unit price and the total set forth for the item, the unit price shall prevail; provided, however, that if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any reason, or is omitted, or in the case of lump sum items, is not the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

As to lump sum items, the amount set forth in the "Total" column shall be the unit price;

As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price.

The Total Base Bid shall be the sum of the items in the "Total" column. In case of discrepancy between the sum of the items in the "Total" column and the amount entered as Total Base Bid, the sum of the "Total" column items shall prevail. The bid comparison will be based on the sum of the items in the "total" column for each bidder.

The Unit prices for the various Construction Items below include all costs associated with the General Conditions, Special Provisions, Requirements of the Construction Contract, and represent the total, complete, in-place cost for each specific Construction Item in accordance with the Construction Documents, including all elements, work components, accessories, and connections, shown in applicable details or required to yield a complete, sound and functional component or system appropriate for its intended function, whether or not such is specifically described or listed in any description of measurement or payment. The total amount of the Construction items below shall represent the total and complete cost of the fully functional Project. All work not specifically listed below be required to complete the work of the various construction items and the cost of such shall be considered as included throughout the various unit prices indicated.

Lowest bid will be based on the lowest Base Bid.

NAME OF BIDDER:	Pacific Infrastructure
SPEC No.:	23-02
PROJECT NAME:	Thickening and Dewatering Improvements

Signature



ITEM#	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	Mobilization/Demobilization	LS	1	\$ <u>100,000</u>	\$ <u>100,000</u>
2	Workers Protection and Safety/Shoring	LS	1	\$ <u>6,000</u>	\$ <u>6,000</u>
3	SAF System (Area 70)	LS	1	\$ <u>1,280,000</u>	\$ <u>1,280,000</u>
4	Dewatering System (Area 75)	LS	1	\$ <u>1,403,000</u>	\$ <u>1,403,000</u>
5	Cost for Temporary Dewatering Biosolids	Dry Tons	100	\$ <u>200</u>	\$ <u>20,000</u>
6	VFDs for Washwater Pumps	LS	1	\$ <u>65,000</u>	\$ <u>65,000</u>
7	VFDs for Primary Scum Pumps	LS	1	\$ <u>60,000</u>	\$ <u>60,000</u>
8	Mobilization and Demobilization of Temporary Dewatering Equipment	LS	1	\$ <u>60,000</u>	\$ <u>60,000</u>
TOTAL BID ==>>					\$ <u>2,994,000</u>

We, the undersigned, acknowledge that the City Council has reserved the right to reject any or all bids and to determine which proposal is, in its opinion, the lowest responsive bid from a responsible bidder and that which it deems in the best interest of the City to accept. We, the undersigned, further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the City. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of 5/16, 2023.

Licensed in accordance with an act providing for the registration of California Contractors License No. 799927, expiration date 10/31/23.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Department of Industrial Relations Public Works Contractor Registration Number: 1000000461

Signature of bidder or bidders, with business name, address, phone number and fax number:

Mark Jorgenson, Pacific Infrastructure  
435 Boulder Court, Ste 200, Pleasanton CA 94566  
Phone: 925-249-0011 Fax: 925-249-0009



Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

Mark Jorgenson, President, 435 Boulder Court, Ste 200, Pleasanton CA 94566  
Rebecca Jorgenson, Secretary, 435 Boulder Court, Ste 200, Pleasanton CA 94566

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FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO: City of Ukiah  
300 Seminary Avenue, Ukiah, CA 95482

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

THICKENING AND DEWATERING IMPROVEMENTS

Mal Jug  
(Signature of Bidder)

Business Mailing Address:

435 Boulder Court, Ste. 200  
Pleasanton CA 94566

Business Location:

435 Boulder Court, Ste. 200  
Pleasanton, CA 94566

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

**WORKER'S COMPENSATION CERTIFICATE**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this 15 day of May, 2023

Signature of Bidder, with Business Address:

Mal Aug  
Pacific Infrastructure  
435 Boulder Court, Ste. 200  
Pleasanton, CA 94566

**CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT**

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

Mal Aug Date 5/15/23  
Pacific Infrastructure  
435 Boulder Court, Ste. 200  
Pleasanton, CA 94566

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

**LIST OF PROPOSED SUBCONTRACTORS**

In compliance with the provisions of Sections 4100-4108 of the California Public Contract Code and any amendments thereof, each bidder shall set forth (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service in or about the construction site or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of 1 percent of the total bid and (b) the California Contractor License Number for each subcontractor, and (c) the portion of the work to be done by each subcontractor. (See General Conditions Section 1-09.) Include with the name of each sub-contractor their Department of Industrial Relations Public Works Contractor Registration Number.

SUBCONTRACTOR NAME	SUBCONTRACTOR LICENSE NUMBER	SUBCONTRACTOR DIR REGISTRATION NUMBER	SUBCONTRACTOR BUSINESS ADDRESS	DESCRIPTION OF WORK
Redwood Painting	302617	1000005253	Pittsburg, CA	Coatings
Coastal Mountain	507105	1000008522	Clearlake, CA	Electrical



Job#	1133
Project Name	Shelter Bay & Front Rd. Pump Station
Owner	City Of Mill Valley
Owner Contact	Andrew Poster
Contact Phone#	415-384-4848
Contact Email	<a href="mailto:Aposter@CityofMillValley.org">Aposter@CityofMillValley.org</a>
Owner Address	6000 Shelter Bay Ave. Mill Valley, CA 94941
Description of Job	Wastewater Life Station Reconstruction
Completed Date	30-Nov-21
Working/ Calendar Days	180C
Designer	David Stier
Title	Engineer III
Organization	Nute Engineering
Organization Ph#	415-453-4480
Organizer Email	<a href="mailto:D.Stier@nute-engr.com">D.Stier@nute-engr.com</a>
Construction Manager	Tom Levin
Title	Project Manager
Organization	City Of Mill Valley
Organization Ph#	415-388-2402
Organizer Email	<a href="mailto:tlevin@cityofmillvalley.org">tlevin@cityofmillvalley.org</a>
Project Manager	Jon Re
Superintendent	Jesus Cambero
Safety Manager	Jon Re
Quality Control Manager	Nels Cornelius

Job# 1130  
Project Name Bar Screen  
Owner Rodeo Sanitary District  
Owner Contact Steven Bealle  
Contact Phone# 510-799-2970  
Contact Email [Bealls@Rodeosan.org](mailto:Bealls@Rodeosan.org)  
Owner Address 800 San Pablo Ave  
Description of Job Rodeo - Bar Screen  
Completed Date Friday, July 30, 2021  
Working/ Calendar Days 360 C  
Project Location 800 San Pablo Ave, Rodeo, CA 94572

Designer George Chin  
Title Project Manager  
Organization Carollo  
Organization Ph# 925-932-1710  
Organizer Email [Gchin@Carollo.com](mailto:Gchin@Carollo.com)

Construction Manager Steven Bealle  
Title District Manager  
Organization Rodeo Sanitary District  
Organization Ph# 510-799-2970  
Organizer Email [Bealls@Rodeosan.org](mailto:Bealls@Rodeosan.org)

Project Manager Mark Jorgenson  
Superintendent Jim McCall  
Safety Manager Mark Jorgenson  
Quality Control Manager Jim McCall



Job# 1126  
Project Name Livermore WRP Hypochlorite Mixer Relocation  
Owner City Of Livermore  
Owner Contact Yanming Zhang  
Contact Phone# 925-960-8179  
Contact Email [yzhang@cityoflivermore.net](mailto:yzhang@cityoflivermore.net)  
Owner Address 1052 South Livermore Ave, Livermore, CA  
Description of Job Rehabilitation Equipment  
Completed Date Monday, July 1, 2019  
Working/ Calendar Days 180 c  
Project Location 101 W Jack London Blvd, Livermore, CA

Designer David Caldwell  
Title Engineer  
Organization Brown&Caldwell  
Organization Ph# 925-937-9010  
Organizer Email [Dcaldwell@B&C.com](mailto:Dcaldwell@B&C.com)

Construction Manager Mark Jorgenson  
Title Project Manager  
Organization Pacific Infrastructure Corporation  
Organization Ph# 925-249-0011  
Organizer Email [markj@pac-infra.com](mailto:markj@pac-infra.com)

Project Manager Mark Jorgenson  
Superintendent Jim McCall  
Safety Manager Mark Jorgenson  
Quality Control Manager Jim McCall

Job# 1121  
Project Name Recycled Water Facility Expansion  
Owner Novato Sanitary District  
Owner Contact Erik Brown  
Contact Phone# 415-892-1694  
Contact Email [ErikB@novatosan.com](mailto:ErikB@novatosan.com)  
Owner Address 500 Davidson St.  
Description of Job Expansion Of Recycled Water Facility  
Completed Date Monday, October 15, 2018  
Working/ Calendar Days 274 C

Designer Mark Takemoto  
Title St. Project Manager  
Organization Woodard & Curran  
Organization Ph# 925-627-4100  
Organizer Email [Mtakemoto@woodardcurran.com](mailto:Mtakemoto@woodardcurran.com)

Construction Manager JD Brosnan  
Organization Covello Group  
Organization Ph# 925-260-0727  
Organizer Email [JDBrosnan@covellgroup.com](mailto:JDBrosnan@covellgroup.com)

Project Manager Jon Re  
Superintendent Nels Cornelius  
Safety Manager Mark Jorgenson  
Quality Control Manager Nels Cornelius

SIGNATURE(S) OF BIDDER

Accompanying this proposal is Bidder's Bond

(insert the words "cash (\$)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

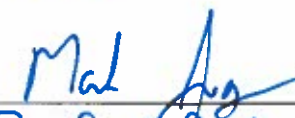
Pacific Infrastructure

Mark Jorgenson, President

Rebecca Jorgenson, Secretary

Licensed in accordance with an act providing for the registration of Contractors:

License No. 799927, License Expiration Date 10/31/23

Signature(s) of Bidder:   
Pacific Infrastructure

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: 435 Boulder Court, Ste. 200  
Pleasanton, CA 94566

Place of residence: 435 Boulder Court, Ste. 200  
Pleasanton, CA 94566

Dated: 05/15/23

CITY OF UKIAH  
Mendocino County, California

**BIDDER'S BOND**

KNOW ALL MEN BY THESE PRESENTS,

That we, Pacific Infrastructure  
\_\_\_\_\_, as PRINCIPAL and  
\_\_\_\_\_  
The Ohio Casualty Insurance Company  
\_\_\_\_\_, as SURETY,

are held and firmly bound unto the City of Ukiah in the penal sum of 10 PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the City of Ukiah, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the City Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$Ten Percent (10%) of the total amount bid - - -

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the Principal has submitted the above mentioned bid to the City of Ukiah, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the Office of the City Clerk, Ukiah Civic Center, Ukiah, California, on May 16, 2023 for THICKENING AND DEWATERING IMPROVEMENTS

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with the City of Ukiah, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 11th day of May, A.D. 2023.

Pacific Infrastructure \_\_\_\_\_ (Seal)  
Mark Jorgenson \_\_\_\_\_ (Seal)  
Mark Jorgenson \_\_\_\_\_ (Seal)  
Principal  
The Ohio Casualty Insurance Company \_\_\_\_\_ (Seal)  
Betty L. Tolentino \_\_\_\_\_ (Seal)  
Betty L. Tolentino, Attorney-in-Fact \_\_\_\_\_ (Seal)  
Surety



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of San Francisco )

On MAY 11, 2023 before me, M. Moody, Notary Public  
(insert name and title of the officer)

personally appeared Betty L. Tolentino  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8209187-024125

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Betty L. Tolentino; Brian Cooper; Brittany Kavan; Courtney Chew; Janet C. Rojo; Julia Ortega; K. Zerounian; Kevin Re, M. Moody; Maria De Los Angeles Reynoso; Maureen O'Connell; Misty R. Hemje; Robert P. Wrixon; Susan Hecker; Susan M. Exline; Thuyduong Le; Virginia L. Black

all of the city of Walnut Creek state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 28th day of December, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 28th day of December, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11th day of MAY, 2023



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

**ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Alameda

On May 15, 2023 before me, Jenee Beeson, Notary Public  
(insert name and title of the officer)

personally appeared Mark Jorgenson  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Jenee Beeson (Seal)



Did Bond - Ukiah

Address:

435 Boulder Court, Ste #200  
Pleasanton, CA 94566



NON-COLLUSION AFFIDAVIT

Note: Bidder shall execute the affidavit on this page prior to submitting his or her bid.

To City Council, City of Ukiah:

The undersigned in submitting a bid for performing THICKENING AND DEWATERING IMPROVEMENTS by contract, being duly sworn, deposes and says:

that he or she has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

\_\_\_\_\_  
\_\_\_\_\_  
*Mal Jug*  
Signature(s) of Bidder

Business Address: 435 Boulder Ct. Ste. #200  
Pleasanton, Ca. 94566  
\_\_\_\_\_

Place of Residence: 435 Boulder Ct. Ste. #200  
Pleasanton, Ca. 94566  
\_\_\_\_\_

*Mal Jug*  
NOTARIZATION

Subscribed and sworn to before me this 15th day of May, 2023.  
*ms JJ* Jenee Beeson, Notary Public

Notary Public in and for the County of Alameda, State of California.

My Commission Expires January 16, 2027.



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Alameda

Subscribed and sworn to (or affirmed) before me on this 15<sup>th</sup>  
day of May, 2023, by \_\_\_\_\_  
Mark Jorgenson

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.



Signature Jenee Beeson

NON - Collusion Affidavit

CITY OF UKIAH AND UVSD  
ESSU STATISTICS REPORT

	<b>City Accounts # ESSU Units</b>	<b>UVSD #ESSU Units</b>	<b>Total All Acct. #ESSU Units</b>
<b>YTD 6/1/23</b>	<b>6835.036</b>	<b>5688.29</b>	<b>12523.326</b>
<b>% of Total ESSU's</b>	<b>54.58%</b>	<b>45.42%</b>	<b>100.00%</b>
<b>Percent New Plant ESSU's Used</b>	<b>48.58%</b>	<b>39.63%</b>	<b>42.76%</b>
<b>New Plant ESSU's Used</b>	<b>408.04</b>	<b>618.29</b>	<b>1026.326</b>
<b>New Plant ESSU's Remaining</b>	<b>431.96</b>	<b>941.71</b>	<b>1373.67</b>
<b>New Plant Agreement</b>	<b>35.00%</b>	<b>65.00%</b>	<b>100.00%</b>
<b>New Plant Capacity</b>	<b>840</b>	<b>1560</b>	<b>2400</b>